ROMAN VINDOLANDA FORT & MUSEUM

VINDOLANDA CHARITABLE TRUST

ROMAN ARMY MUSEUM

Vindolanda Trust Work Experience

This placement aims to:

- Allow students to understand how the museum, heritage and archaeological industry works and experience the wide variety of career opportunities.
- Help students to see the relevance of school subjects to the world of work.
- To help students gain greater self-confidence and maturity.
- Enable students to find placements that are related to the career / university course they are considering and to their AS / A2 subjects and, hopefully, increasing their motivation.
- To allow them to prepare for their personal statement for their UCAS form for university applications / CV for the workplace.

EXAMPLE SCHEDULE

Day	Time	Activity
Monday	10am – 11am	**Welcome to the Museum!** A welcome to the workplace experience cohort – a chance to meet key team members and each other. Building and site induction, including basic health and safety, building access, fire evacuation and orientation.
	11am – 12noon	**Visit the Museum:** take some time to have a look around the museum, do some of our family trails, and learn more about the world-renowned collection held here at the Vindolanda Trust.
	12noon – 1pm	Lunch
	1pm – 2:30pm	**Meet the expert:** get a chance to have a tour of the excavations at the Roman Magna, ask questions to the archaeologists, and learn more about how to get into archaeology. **Please note, we cannot offer excavation experience.**
	2:30pm – 3pm	Break.
	3pm – 3:30pm	**Reflection session:** lead by the Activity and Diversity Officer, thinking about what the group have learnt and use this time to work on an end of week project i.e. blog, vlog or presentation.
Tuesday	10am – 12noon	**Meet the expert:** you will have the opportunity to meet our Pottery Specialist, get hands on with the process of post-excavation and learn more about what we can learn from ceramics.
	12noon – 1pm	Lunch
	1pm – 2:30pm	**Meet the expert:** you will have the opportunity to meet our Geo-Archaeologist, learn about how we process our environmental samples and what we can discover from the soil.
	2:30pm – 3pm	Break
	3pm – 3:30pm	**Meet the expert:** have a chat with our Museum Managers to learn more about the customer service side of heritage and culture.
	10am – 12noon	**Meet the expert:** we will be at Vindolanda today (Hedley Centre), meeting with the Curator, Contemporary Art Curator and Assistant

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Wednesday		Archivist, you will learn about the archives, contemporary art in heritage spaces and collection management.
	12noon – 1pm	Lunch
	1pm – 2:30pm	**Visit the Museum:** take some time to have a look around the museum, join a guided tour, and learn more about the world-renowned collection held here at the Vindolanda Trust. Get an insight into volunteering and visit the excavations.
	2:30pm – 3:30pm	**Meet the expert:** you will visit the stores with the Curator and handle some of the archaeological objects.
Thursday	10am – 12noon	**Accessibility Training:** led by the Activity & Diversity Officer you will have the opportunity to understand more about how to make activities accessible to a wide, public audience, including visual impairment awareness training, autism awareness training.
	12noon – 1pm	Lunch
	1pm – 1:45pm	**Meet the expert:** hear from our Deputy CEO about the operations side of the heritage and culture sector.
	1:45pm – 2:30pm	**Meet the expert:** you will have the opportunity to meet with our Communications Manager to learn about marketing heritage and culture.
	2:30pm – 3pm	Break
	3pm – 3:30pm	**Reflection session.**
Friday	10am – 12noon	**Meet the expert:** learn about our education and events programme across both sites, try your hand at planning your own event for the museum.
	12noon – 1pm	Lunch
	1pm – 2:30pm	**Reflection session:** finalise the end of week project.
	2:30pm – 3pm	**Presentation:** time for the group to showcase what they have learnt throughout the week.
	3pm – 3:30pm	**Well Done!** We'll have time for feedback, be able to revisit the objectives set at the beginning of the week, and then celebration time with refreshments!

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